



Caulfield
JUNIOR COLLEGE

École franco-australienne
de Melbourne



2021 PARENT PAYMENT ARRANGEMENTS

Dear Parents and Carers,

Caulfield Junior College is looking forward to another great year of teaching and learning and would like to advise you of our parent payment arrangements for 2021. Caulfield Junior College makes every effort to keep the cost of items and activities to a minimum and affordable for all parents.

Please find the fee schedule for **Grade 3 and Grade 4** 2021. We ask that you complete the Courses Confirmation and Payments in Compass.

Over the last four years, Caulfield Junior College has developed a number of improvement strategies in the areas of Teaching & Learning, Facilities, Infrastructure and ICT. To continue to maintain these high standards, the parent payment structure has been structured to enable all families to contribute to the ongoing success of the school.

Our school motto is '**Leading the Way**' – we need your support to enable us to do this.

Financial Support for Families

Caulfield Junior College understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- Payment plans for all families.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact our Business Manager, Megan Barclay
Ph: 03 9509 6872 | Email: megan.barclay@education.vic.gov.au

Payment Methods

We ask that parents complete the Course Confirmations / School Payments online via COMPASS by the **15th January 2021**. We would like to advise parents that COMPASS is the primary method for **ALL** Education Contributions, levies and excursions.

Student Stationery Packs

For those families who have opted for us to order a stationery pack for their child/ren, payment will need to be made in full by the 15th Jan in order for your child to receive their pack on the first day of school. If paying after this date please allow two full school days from payment for your child to receive their pack.

Unfortunately, we have been unable to include the stationery packs into the payment plans. The stationery packs will need to be paid in full at the beginning of the year.

For those families who have opted to not purchase a stationery pack via Caulfield Junior College, please note that these packs are required to be brought to school on the first day of term 1, 2021.

Payment Plans

Victorian Curriculum – Essential Student Learning Items / Optional Items / Voluntary Contributions

25% 15 th January 2021	25% 15 th February 2021	25% 15 th March 2021	25% 15 th April 2021
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French Binational Program – Essential Student Learning Items / French Binational Program / Voluntary Contributions

13% 15 th January	13% 15 th February	13% 15 th March	13% 15 th April
12% 15 th May	12% 15 th June	12% 15 th July	12% 15 th August

Refunds

Please refer to the Caulfield Junior College Parent Payment Policy document on the CJC website. This and the Department’s Parent Payment Policy (one page overview) can be found on the Caulfield junior College website, under [2021 Parent Payments](#).

Yours sincerely,

CHRIS CHANT

Principal

STEPHEN LOYER

School Council President

JOSEPH CHANG

School Council Treasurer

2021 Fee schedule – Grade 3/4

Please find the itemised list of Essential Student Learning Items and Optional Items for your child. Caulfield Junior College also continues to welcome your voluntary contributions for 2021.

Please complete online via Course Confirmations and Payments on Compass by **15th January** so the school can prepare accordingly.

Essential Student Learning Items

Below is a list of items and activities, which are essential for your child to learn the standard curriculum.

Essential Student Learning Items	Amount
Subscriptions including; <ul style="list-style-type: none"> • Athletics (\$17.00) • Essential Assessment (\$10.00) • Wushka (\$12.50) • e-library (\$5.00) 	\$44.50
Student Wellbeing programs including The Resilience Project and Cyber safety	\$45.00
Student Diary	\$13.00
Sport Affiliation Fees	\$5.00
Musical Production (buses / costumes / props)	\$15.00
Student Art Materials specifically used in the art room.	\$50.00
Classroom Consumables including craft supplies, paints, pipe cleaners, tapes, labels, stapler, staples, certificates, coloured paper and any other item used in the classroom or taken home.	\$20.00
Targeted Handwriting Book – Grade1 or Grade2 Vic	\$13.50
TOTAL	\$206.00

Optional Items

Caulfield Junior College offers a range of optional items and activities that are additional to the delivery of the standard curriculum. These items and activities are designed to broaden the school experience for your child. If you would like to support an item or activity for your child, please indicate on the table below.

Optional Item	Amount
Key Experiences These excursions and incursions will be charged to parents as and when they occur.	TBA
Swimming Program	TBA
Gr 3/4 Camp	TBA
French Binational Program - Caulfield Junior College offers the French Binational Program as a user pays program. The program, accredited by the AEFÉ and the French Ministry of Education, is over and above the standard Victorian Curriculum.	\$2,350 per year \$587.50 per term \$11.75 per day
<ul style="list-style-type: none"> Staffing (80%) – The biggest proportion of the staffing component charged to parents of the French Bi-National Program, are charged to cover the cost of the additional staffing that we employ that are over and above the staffing structure entitlement as stated by the Department of Education and Training as they are required to maintain AEFÉ accreditation. This includes staff salaries as well as the annual costs associated with Superannuation / Long Service Leave Accrual / Work Cover etc. Operational Costs (20%) – AEFÉ Professional Development / Memberships and Accreditation Fees / Bi-National Program specific resources / replacement staff for planned leave being the four greatest operational expenses. Any money not expended in a calendar year carried forward to support the French Binational budget for the following school year. 	
<p>IMPORTANT NOTE: <i>Caulfield Junior College has been able to offer a <u>one-off</u> reduction to the 2021 levy of the French Binational Program due to savings made in 2020. Please note that all fees are calculated yearly and are subject to change.</i></p>	

Voluntary Contributions

In order to be able to maintain the positive changes that we have made over the past few years at Caulfield Junior College, we need your support. By opting to pay the following Optional Items, all or in part, you are helping us to create and provide the best educational setting for your children.

Voluntary Contributions made for a specific purpose may only be used for that purpose. School Council Finance Committee may choose to subsidise programs where there is a shortfall.

Voluntary Contribution	Tax deductible?
ICT Contribution CJC has a significant lease agreement for Chromebooks, iPads and Laptops. We also purchased an additional 10 Laptops in 2020 to facilitate Flexible and Remote Learning	\$60 per year \$15 per term

<p>Loan Devices. The success of our Remote and Flexible Learning program was underpinned by the fact that these devices were already onsite.</p> <p>This levy would go towards supporting the ICT program at CJC.</p>	<p>\$0.30 per day</p>
<p>STEM (Science Technology Engineering Maths) / Environmental Contribution</p> <p>Enhancing STEM resources within the school is a focus of 2021 – we have created a designated space within the BER to facilitate this program. We have also re-imagined the Gardening Club as well as the ongoing maintenance of the chickens. CJC has also initiated an in-class recycling program.</p> <p>This levy would support these programs including the necessary equipment.</p>	<p>\$30 per year</p> <p>\$7.50 per term</p> <p>\$0.15 per day</p>
<p>First Aid Contribution</p> <p>There is a high level of communication with parents required by school in relation to First Aid as well as increasing levels of documentation required for compliance purposes. First Aid is not a required resource according to the DET – this is a school level decision. The school has previously, and correctly, decided to have an allocated staff member to facilitate a high level First Aid/Student Health service at the school.</p> <p>This levy will go towards supporting the First-Aid service within the school.</p>	<p>\$40 per year</p> <p>\$10 per term</p> <p>\$0.20 per day</p>
<p>Library Contribution (tax deductible)</p> <p>The upgrade of the library space continues. 2021 will once again see the library being open after hours to support the literacy needs of our families including books in French, Spanish and Hebrew.</p>	<p>\$40 per year</p> <p>\$10 per term</p> <p>\$0.20 per day</p>
<p>Admin Contribution</p> <p>One of the biggest advantages that we had during COVID-19 Remote and Flexible Learning was the ability to disseminate information, communicate, and engage with our parent community. We were also able to adapt quickly to enhance our website and produce promotional videos to replace traditional tours for prospective families.</p> <p>This levy will go towards supporting the following: Compass, e-Newsletters, Website maintenance, Promotional Videos and Parent Information Webinars</p>	<p>\$40 per year</p> <p>\$10 per term</p> <p>\$0.20 per day</p>
<p>School Maintenance Contribution</p> <p>CJC has undergone some significant physical changes over the past few years: Shade Structures, safety fencing around the school, repaint of main building and external painting of the portables, library re-structure, new seating, asphalt marking, additional classrooms, main building entry/exit upgrades, playground safety, carpet in Junior building as well a general upkeep of the school grounds. We have also installed tri-lingual signage across the school.</p> <p>This levy would support an ongoing commitment to school improvement.</p>	<p>\$60 per year</p> <p>\$15 per term</p> <p>\$0.30 per day</p>

Your child will not be disadvantaged if you do not make a voluntary contribution. All records of voluntary contributions are kept confidential as well as your decision about whether you contribute or not.